**MEETING NOTICE**

**REGULAR MEETING – CORNING CEMETERY DISTRICT**

**BOARD OF TRUSTEES – THURSDAY, February 18, 2021, (6 PM)**

**AT THE DISTRICT OFFICE, 4470 Oren Avenue, Corning**

Chairman Dean Cofer; Vice-Chair John Richards; Trustee Delores May, Trustee Sandy Sehorn; Trustee Robert Snow; *and*, Wendy Pauling, Cemetery Manager/Clerk of the Board.

**AGENDA**

1. **Call to Order at 6 PM, followed by the Pledge of Allegiance to our country.**
2. **Introduction of visitors and guests.**
3. **Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.**
4. **Public comment is limited to 3 minutes (not on agenda items).**

**REPORTS**

1. **Cemetery Manager.**
2. **Chairman.**
3. **NEW BUSINESS ~ ITEMS FOR BOARD DISCUSSION AND/OR ACTION**
4. Revisions to cemetery rules and regulations.
5. Adopt Injury Illness Prevention Policy
6. Authorization to hire mobile mechanic, and only do ‘essential’ tractor repairs until the start of the new fiscal year.
7. Require all existing and ‘grandfathered’ benches in the forest area to be repainted the same color (TBD).
8. Consider customer request to install a cross directly behind a pillow headstone in the approved upright row in “L”.
9. Review and possibly adopt job descriptions.
10. Approve transfer of $1,888.47 for Pesticide Spray Unit from budget account “Improvement and Structures” to “Equipment”.
11. Approve transfer of $5,048.64 for Frigid Fluid Lowering Device from budget account “Improvement and Structures” to “Equipment”.

**ADJOURN MEETING**

No further business the meeting will be duly adjourned. The next Board meeting will be held on March 18, 2021, starting at 6 PM, at the cemetery office, 4470 Oren Avenue, Corning.

*Note: District Trustees hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board (with advance notice given at the preceding meeting – unless an emergency arises).*

 *Posted 2/25/21*