

MEETING NOTICE

REGULAR MEETING – CORNING CEMETERY DISTRICT BOARD OF TRUSTEES THURSDAY, **SEPTEMBER 17th 2026 (3 PM) AT THE DISTRICT OFFICE 4470 Oren Ave., Corning, CA 96021**

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of the Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8:00 a.m. – 4:00 p.m.

1. Call to Order at 3 PM followed by the Pledge of Allegiance.
2. Roll Call for the Board.
3. Introduction of visitors and guests.
4. Public comment on any agenda item – Open or Closed.

5. Consent Calendar

- A. Approval of Minutes – August 20, 2026
- B. Approval of Vendor Payables – August 2026
- C. Approval of Credit Card Purchases – Statement Period August 4 – September 1, 2026
- D. Approval of Banner Bank withdrawal for deposit to County – Period July 27-August 28, 2026 (Check #1080)
- E. Approval of Payroll – August 5 & August 19, 2026
- F. Approval of Monthly Deposit – Period July 27-August 28, 2026
- G. Affix signatures to Burial Rights

6. Information Items

Manager Report:

1. Financials
2. Burials
3. Maintenance and Project Updates
4. Veteran Grave Medallion Program marketing efforts
5. Board Training and Conference Update
 - SB 707 Brown Act Revamp Training – Webinar; Free (Date TBD)
 - GSRMA 20th Annual Training Conference – Free (October 21–23, 2026)
 - SB 827 Required Fiscal & Financial Training – \$75 per person (October 27, 2026)
6. Board Member Compensation – W-2 Reporting
7. Future Mower Needs – Preliminary Research and Discussion
8. Veteran Grave Medallion Program – Legal Counsel and County Update

7. Board Chair and/or Board Members' Activity Reports

8. Items for Board Discussion and/or Possible Action

- A. Consider Approval of Board Member Attendance at SB 827 Training – Lema Ranch, Redding, October 27, 2026 – Estimated Cost: Registration \$450; Mileage \$200; Meals \$200; Total Estimated Cost \$850

- B. Consider Approval of Pre-Need Reserve Recommendation and Adoption of Pre-Need Reserve Policy
- C. Review and Consider Approval of Revised Maintenance Worker II Job Description and Position Title
- D. Review and Consider Approval of Revised Job Description and Employment Classification for On-Call Maintenance Employee

9. Closed Session

- A. Public Employee Performance Evaluation – Government Code § 54957
Titles: District Manager; Administrative and Maintenance Employees

10. Board Members' General Announcements and Comments

This Agenda Posted: September 14th, 2026.

Wendy Pauling
Clerk of the Board

Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 3 PM.