**NOTICE**

**REGULAR MEETING – CORNING CEMETERY DISTRICT**

**BOARD OF TRUSTEES – THURSDAY, FEBRUARY 20, 2020 AT 6 PM**

CORNING CEMETERY DISTRICT, 4470 OREN AVENUE, CORNING

Chairman Dean Cofer; Vice Chair Shirley Townley; Trustee Doug Hatley, Trustee John Richards, Trustee Lorenzo Casia; and, Cemetery Manager/Clerk of the Board Wendy Pauling.

**AGENDA**

1. Call to Order at 6 PM, followed by Pledge of Allegiance.
2. Introduction of visitors and guests.
3. Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.
4. Public comment is limited to 3 minutes (not on agenda items).

**REPORTS**

1. **Cemetery Manager.**
2. **Chairman.**
3. **NEW BUSINESS -**

**ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

1. Policy regarding sale/transfer of internment rights.
2. Payment terms for Pre-Need contracts.
3. Reduce Endowment Fees and add the amount to interment fees and/or to other service fees.
4. Discontinue double depth burials.
5. Pre-emergent weed spraying.
6. Pay increases for Groundskeepers.

**ADJOURN MEETING**

No further business the meeting will be duly adjourned. The next Board meeting will be held on March 19, 2020 at the cemetery office starting at 6 PM.

*Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board and with advance notice given at the preceding meeting.*

 *Posted 2/18/20*