

MEETING NOTICE

REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES- THURSDAY, JANUARY 20TH, 2022 (6PM) AT THE DISTRICT OFFICE, 4470 OREN AVENUE, CORNING

Chairman Dean Cofer; Vice-Chair John Richards; Trustee Delores May; Trustee Sandy Sehorn; and, Wendy Pauling, General Manager/Clerk of the Board.

AGENDA

1. Call to Order at 6PM, followed by the Pledge of Allegiance to our country.
2. Introduction of visitors and guests.
3. Review & approve minutes, warrants, correspondence, and affix signatures on Certificates of Burial Rights.
4. Public comment is limited to 3 minutes (not on agenda items.)

REPORTS

5. Cemetery Manager.
6. Chairman.

8. NEW BUSINESS- ITEMS FOR BOARD DISCUSSION AND/OR ACTION:

- A. Consider bronze plaque size requirements for Forest monuments.
- B. Approve employee and manager evaluation forms
- C. Manager Evaluation
- D. Consider publication of an annual district newsletter for distribution on the District website, Facebook, and Chamber of Commerce e-blast.
- E. Review and approve 2020/2021 annual audit.
- F. Consider purchase of bud vases as an alternative to the pvc flower receptacles in gravel on the north side of the niches & replace gravel with concrete or ground cover.
- G. Consider delegating general manager to cast CCD vote for a representative in the bi-annual GSRMA board election
- H. Consider rescheduling the March board meeting due to CAPC conference

ADJOURN MEETING

No further business the meeting will be duly adjourned. The next board meeting will be held on March 17th 2022, starting at 6 PM, at the cemetery office, 4470 Oren Avenue, Corning.

Note: District trustees hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 p.m. (Occasionally, due to holidays or other reasons) meetings may be changed by a majority vote (with advance notice given a the preceding meeting –unless an emergency arises.)