

MEETING NOTICE

**REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES
THURSDAY NOVEMBER 21st 2024 (3PM) AT THE DISTRICT OFFICE
4470 Oren Ave., Corning, Ca. 96021**

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**

- 5. Consent Calendar**
 - A. Approval of Minutes, October 17th, 2024
 - B. Approval of Vendor Payables: November 2024
 - C. Approval of Credit Card Purchases: Statement 10.3-11.1.2024
 - D. Approval of Banner Bank withdrawal for deposit to County: CC Transactions 9.26-10.29.24
 - E. Approval of Payroll: 10.30.24; 11.13.24
 - F. Affix signatures to Burial Rights

- 6. Information Items**
 - A. Manager Report
 1. Financials
 2. Burials
 3. Maintenance
 4. Purchases

- 7. Board Chair and/or Board Members' Activity Reports**

- 8. Items for Board Discussion and/or Possible Action**
 - A. Consider new entry signage at gates.**
 - B. Consider relocation options for the Bulletin Board.**
 - C. Consider removing trees at location of the old storage shed.**
 - D. Consider options for gate security.**
 - E. Consider alarm options for Equip. Building.**
 - F. Consider for approval draft of 23/34 FY Audit.**
 - G. Consider approving General Manager and/or Admin. Assistant, or Trustees attendance at CAPC Annual Conference, March 13th -15th 2025, Seaside, Ca.**
 - H. Consider updates to Rules & Regulations "Disinterment's" and "Marker Settings".**
 - I. Consider Christmas Bonus for CCD staff.**

- 9. CLOSED SESSION-Public Employee Performance Evaluation. (District Manager)**

- 10. Board Members' General Announcements and Comments**

This Agenda Posted: 11.18.24

Wendy Pauling
Clerk of the Board

Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 3 PM.

