**NOTICE**

**REGULAR MEETING – CORNING CEMETERY DISTRICT**

**BOARD OF TRUSTEES – THURSDAY, JANUARY 16, 2019 AT 6 PM**

CORNING CEMETERY DISTRICT, 4470 OREN AVENUE, CORNING

Chairman Dean Cofer; Vice Chair Shirley Townley; Trustee Doug Hatley, Trustee John Richards, Trustee Lorenzo Casia; and Clerk of the Board/Office Manager Wendy Pauling.

**AGENDA**

1. Call to Order at 6 PM, followed by Pledge of Allegiance.
2. Introduction of visitors and guests.
3. Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.
4. Public comment is limited to 3 minutes (not on agenda items).

**REPORTS**

1. **Board Secretary.**
2. **Chairman.**
3. **NEW BUSINESS – ITEMS FOR BOARD DISCUSSION AND/OR ACTION**
4. Discussion and possible action on a title change for office manager plus employee pay raises.
5. Request board approval for 2-hour minimum overtime pay for call-outs/work on non-scheduled work days.
6. Request board approval for purchase and installation of 2 new lamp posts, and

new LED flood light to illuminate flag pole.

1. Request board action on approving 2019 audit report.
2. Discussion and possible action on cemetery burial policies and fees.

**ADJOURN MEETING**

No further business the meeting will be duly adjourned. The next Board meeting will be held on February 20, 2020 at the cemetery office starting at 6 PM.

*Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board and with advance notice given at the preceding meeting.*

 *Posted 1/13/20*