

MEETING NOTICE

REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES THURSDAY JANUARY 18th (3PM) AT THE DISTRICT OFFICE 4470 Oren Ave., Corning, Ca. 96021

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board.**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**

5. Consent Calendar

- A. Approval of Minutes, Regular Meeting, November 16th, 2023 & Special Meeting, December 2, 2023.
- B. Approval of Vendor Payables: November 2023 & December 2023.
- C. Approval of Credit Card Purchases: Stmt. 11.2-12.1.2023.
- D. Approval of Banner Bank withdrawal for deposit to County: Transactions 10.28-11.29.23; 11.30-12.15.23; 12.16-12.27.23; 12.28.23-1.9.24; & Corrected deposits for 10.31.22 & 12.11.23.
- E. Approval of Payroll: 11.29.23; 12.13.23; 12.27.23; 1.10.24.
- F. Affix signatures to Burial Rights.

G. Information Items

- A. Manager Report
 1. Financials
 2. Burials
 3. Maintenance
 4. Purchases, Disposition & Losses
 5. Manager Attendance at Annual CAPC meeting
 6. County Admin. Fees

- B. Board Chair and/or Board Members' Activity Reports

Items for Board Discussion and/or Possible Action:

- A. Reappointment & Oaths of Office for trustees, Gary Morgan & Delores May.**
- B. Appointment of Board Chair for 2024.**
- C. Consider approval of contract with DM tech for erection of service tower on southeast corner of district property per manager negotiation & review by legal counsel.**
- D. Consider updates to price list for Open/Close Fee.**
- E. Consider authorizing manager to revise Purchasing & Contacting policy with legal counsel.**
- F. Consider amendments to customer price list.**
- G. Review and approve Encroachment Letter to south bordering property owners.**
- H. Consider amending District Rules & Regulations to discontinue acceptance of personal checks. Payments for services & preneed purchases to be made by money order, cashier's check, or credit card.**
- I. Consider adding Martin Luther King Jr. Day as a District paid holiday.**

- J. Consider approval of withdrawal of Endowment Fund invested with Wells Fargo to deposit to the county treasury per California law.**
- K. Review progress of District Strategic Plan and discuss capital improvement priorities.**
- L. Discuss proposals for new shed and possible approval.**

6. Board Members' General Announcements and Comments

This Agenda Posted: 1.15.2024

Wendy Pauling
Clerk of the Board

Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 3 PM.