

MEETING NOTICE

REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES- THURSDAY, MARCH 31st, 2022 (6PM) AT THE DISTRICT OFFICE, 4470 OREN AVENUE, CORNING

Chairman Dean Cofer; Vice-Chair John Richards; Trustee Delores May, Trustee Sandy Sehorn, Trustee Bob Hall, and Wendy Pauling, General Manger/Clerk of the Board.

1. Call to Order at 6 PM followed by the pledge of allegiance to our country.
2. Introduction of visitors and guests.
3. Review & approve minutes, warrants, correspondence, and affix signatures on Certificates of Burial Rights.
4. Public comment - limited to three minutes (not on agenda items.)

REPORTS

5. Cemetery Manager.
6. Chairman.

7. CLOSED SESSION

General Manager evaluation and raise consideration.

8. NEW BUSINESS – ITEMS FOR BOARD DISCUSSION AND/OR ACTION

- A. Consider modifying irrigation schedule for spring/summer 2022 due to drought conditions.
- B. Review and choose shingle color for re-roof project for office building.
- C. Review pricing for interment of indigent remains.
- D. Consider raises for two maintenance crew, and office admin.
- E. Consider discontinuing payment terms for pre-need purchases due to implementation of credit card services.
- F. Consider budget transfers for short fall in accounts: 53720- “Small Tools and Instruments,” 53920-Employee Travel/Training,” 57600- “Improvement & Structures” form budget account 53180- “Maint. of Structure/Improve Grounds.”
- G. Approve transfer of \$18,000 from account 301201- “Capital Outlay” to 57605- “Vehicles” for purchase of dump bed truck as approved at the board meeting 11.18.21.
- H. Consider selling the old electric cement mixer.
- I. Consider updating flower holders on north side of niche wall -- remove flower holders in gravel and replace with concrete with formed flower holes.

ADJOURN MEETING

No further business the meeting will be duly adjourned. The next Board meeting will be held on April 21st, 2022, starting at 6 PM, at the cemetery office, 4470 Oren Avenue, Corning.

Note: District Trustees shall hold regularly scheduled meeting on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meeting may be changed by majority vote of the Board and with advance notice given at the preceding meeting.