

MEETING NOTICE

REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES THURSDAY, FEBRUARY 16th (6PM) AT THE DISTRICT OFFICE 4470 Oren Ave., Corning, Ca. 96021

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 6 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**

5. Recess to Closed Session:

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

A. Conference with Legal Counsel re: Anticipated Litigation

In accordance with government Code section 54956.9, the Governing Board will meet in Closed Session to confer with, and receive advice from, its legal counsel regarding pending or anticipated litigation, where public discussion would prejudice the position of the local agency in the litigation.

B. Public employee performance evaluation

Maintenance Worker I

6. Consent Calendar

- A. Approval of Minutes, Board Meeting January 19, 2023.
- B. Approval of Vendor Payables: January 2023.
- C. Approval of Credit Card Purchases: January 2023.
- D. Approval of Payroll & Employee Bonus: 1.25.2023; 1.30.2023; 2.8.2023.
- E. Approval of Banner Bank withdrawal for deposit to County: January 2023.
- F. Affix signatures to Burial Rights

7. Information Items

- A. Manager Report
 1. Burials: January
 2. Financial Reports
 3. Report updates to Rules & Regulations per board action: Exhibit 'A'
 4. Report updates to CCD Price List per board action: Exhibit 'B'
 4. Maintenance schedule and completed maintenance since January board meeting.
 5. Report Employee Bonus: Maintenance Worker II.
 6. Report: Form 700 due April 1.
 7. Report: Backhoe repair estimate.
 8. Report CAPC scholarship award for manager attendance to annual conference.

B. Board Chair and/or Board Members' Activity Reports

Items for Board Discussion and/or Possible Action

- A. Discussion with Investment advisor, Vanessa Haro regarding employee benefit options.
- B. Consider price list increases to CCD price list.
- C. Consider final approval of Purchase order Bobcat E42.
- D. Consider rescheduling monthly board meetings to the third Thursday of each month at 3:00 p.m.

8. Board Members' General Announcements and Comments

This Agenda Posted _____

Wendy Pauling
Clerk of the Board

Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM.