**MEETING NOTICE**

**REGULAR MEETING – CORNING CEMETERY DISTRICT**

**BOARD OF TRUSTEES – THURSDAY, APRIL 16, 2020 AT 6 PM**

**NOTE: *(1) Until the COVID-19 crisis ends, meetings shall be held via “conference call.”******Trustees, and interested members of the public, can access the meeting by phoning the***

***DIAL-IN- NUMBER (425) 436-6342, and when connected enter ACCESS CODE 880526.***

***(2) Meeting Notices are posted on the cemetery district office door, on the City of***

***Corning bulletin board, and on the district’s website corningcemetery.specialdistrict.org***

Chairman Dean Cofer; Vice Chair Shirley Townley; Trustee Doug Hatley, Trustee John Richards, Trustee Lorenzo Casia; *and*, Wendy Pauling, Cemetery Manager/Clerk of the Board.

**AGENDA**

1. Call to Order at 6 PM, followed by Pledge of Allegiance.
2. Introduction of visitors and guests.
3. Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.
4. Public comment is limited to 3 minutes (not on agenda items).

**REPORTS**

1. **Cemetery Manager.**
2. **Chairman.**
3. **NEW BUSINESS ~ ITEMS FOR BOARD DISCUSSION AND/OR ACTION**
4. Discuss possible change to endowment fee in addition to the marker set fee on

 a lot without remains.

1. Review and possibly reorganize fees on the price list.
2. Discuss and possibly adopt COVID-19 Operating Procedures.

**ADJOURN MEETING**

No further business the meeting will be duly adjourned. The next Board meeting will be held on May 14, 2020, starting at 6 PM, either at the cemetery office or via conference call dependent on COVID-19 status. The May Meeting Notice will show

the method to be used for the May meeting.

*Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board and with advance notice given at the preceding meeting.*

 *Posted 5/13/20*