**MEETING NOTICE**

**REGULAR MEETING – CORNING CEMETERY DISTRICT**

**BOARD OF TRUSTEES – THURSDAY, June 18, 2020, (6 PM)**

**AT THE DISTRICT OFFICE, 4470 Oren Avenue, Corning**

Chairman Dean Cofer; Vice Chair Shirley Townley; Trustee Doug Hatley, Trustee John Richards, *and*, Wendy Pauling, Cemetery Manager/Clerk of the Board.

**AGENDA**

1. Call to Order at 6 PM, followed by Pledge of Allegiance.
2. Introduction of visitors and guests.
3. Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.
4. Long-time Trustee Lorenzo Casia and his wife Ruthi are moving to Arizona, so he has submitted his resignation from the board effective June 8, 2020. Lorenzo has been a great Board member and will be sorely missed*. Interested applicants for appointment to the remainder of his board term are invited to send a short letter to the cemetery district expressing interest in being appointed by the County Board of Supervisors.*
5. Public comment is limited to 3 minutes (not on agenda items).

**REPORTS**

1. **Cemetery Manager.**
2. **Chairman.**
3. **NEW BUSINESS ~ ITEMS FOR BOARD DISCUSSION AND/OR ACTION**
4. Discuss and consider a motion to increase Manager’s spending limit from $600 to $1,000; with written notification to trustees each and every time utilized.
5. Discuss and consider allowing the district to cover a shortfall of $339 (the full burial price is $1,160) for a deceased ward of the state.
6. Discuss and consider budget transfer from Salary & Wages to Vehicles in order to take advantage of a special purchase price of $7K for a Kawasaki Mule before the end of June, along with various other miscellaneous transfers.

**ADJOURN MEETING**

No further business the meeting will be duly adjourned. The next Board meeting will be held on July 16, 2020, starting at 6 PM, either at the cemetery office, 4470 Oren Avenue, Corning.

*Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board and with advance notice given at the preceding meeting.*

*Posted 6/15/20*