

## MEETING NOTICE

**REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES  
THURSDAY, JULY 18<sup>th</sup>, 2024 (3PM) AT THE DISTRICT OFFICE  
4470 Oren Ave., Corning, Ca. 96021**

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**
  
- 5. Consent Calendar**
  - A. Approval of Minutes, June 20th, 2024
  - B. Approval of Vendor Payables: June 2024
  - C. Approval of Credit Card Purchases: 5.3-6.3.2024
  - D. Approval of Banner Bank withdrawal for deposit to County: Transactions for: 6.1-6.27.2024 (chk # 1048)
  - E. Approval of Payroll: 6.26 & 7.10.2024
  - F. Affix signatures to Burial Rights
  
- 6. Information Items**
  - A. Manager Report
    1. Financials
    2. Burials
    3. Construction & Maintenance
    4. Complaints
    5. Review updates to Disinterment Policy & Rules & Regulation per June board mtg.
  
  - B. Board Chair and/or Board Members' Activity Reports
  
- 7. Items for Board Discussion and/or Possible Action**
  - A. Consider updates to employee manual vacation schedule.**
  - B. Approve demolition contract of storage shed with Keeling Construction.**
  - C. Review "What to Expect" video and consider similar for CCD.**
  - D. Consider approval of 24/25 Fiscal Year budget.**
  
- 8. Board Members' General Announcements and Comments**

This Agenda Posted: 7.15.2024

Wendy Pauling  
Clerk of the Board

*Note: District Trustees shall hold regularly scheduled meetings on the 3<sup>rd</sup> Thursday of each month at the cemetery office starting at 3 PM.*