

## MEETING NOTICE

### **REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES THURSDAY MARCH 21st, 2024 (3PM) AT THE DISTRICT OFFICE 4470 Oren Ave., Corning, Ca. 96021**

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**
  
- 5. Consent Calendar**
  - A. Approval of Minutes, February 15<sup>th</sup>, 2024
  - B. Approval of Vendor Payables:February 2024
  - C. Approval of Credit Card Purchases: Stmt. 1.3.- 23.1.24 & 2.2 - 3.1.24
  - D. Approval of Banner Bank withdrawal for deposit to County: Check 1040 & Check 1041.
  - E. Approval of Payroll: 2.21.24;3.6.24
  - F. Affix signatures to Burial Rights
  
  - G. Information Items**
    - A. Manager Report
      1. Financials
      2. Burials
      3. Maintenance
      4. Purchases
      5. Grant Opportunities
  
    - B. Board Chair and/or Board Members' Activity Reports
  
- 6. Items for Board Discussion and/or Possible Action**
  - A. Consider adopting proposed Procurement Policy to replace current Policy.
  - B. Review District strategic plan.
  - C. Consider planting Jasmine along fence line of Oren & Hoag.
  - D. Consider approving proposal for design of the niche improvement project submitted by architect, Toni McNulty.
  - E. Consider approval of proposal for columbaria unit for niche improvement project.
  - F. Consider approval of proposal for 70 x 30 metal building and determine location.
  - G. Consider posting Backhoe for auction on Gov Deals website and determine reserve amount.
  
- 7. Board Members' General Announcements and Comments**

This Agenda Posted: 3.14.2024

Wendy Pauling  
Clerk of the Board

*Note: District Trustees shall hold regularly scheduled meetings on the 3<sup>rd</sup> Thursday of each month at the cemetery office starting at 3 PM.*

