**MEETING NOTICE**

**REGULAR MEETING – CORNING CEMETERY DISTRICT**

**BOARD OF TRUSTEES – THURSDAY, December 17, 2020, (6 PM)**

**AT THE DISTRICT OFFICE, 4470 Oren Avenue, Corning**

Chairman Dean Cofer; Vice-Chair John Richards; Trustee Delores May, Trustee Sandy Sehorn; Trustee Robert Snow; *and*, Wendy Pauling, Cemetery Manager/Clerk of the Board.

**AGENDA**

1. **Call to Order at 6 PM, followed by the Pledge of Allegiance to our country.**
2. **Introduction of visitors and guests.**
3. **Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.**
4. **Public comment is limited to 3 minutes (not on agenda items).**
5. **I want to welcome Robert Snow to the Board of Trustees, replacing Doug Hatley. Robert please stand and raise your right hand for the oath of office.**

**REPORTS**

1. **Cemetery Manager. 7. Chairman.**
2. **NEW BUSINESS ~ ITEMS FOR BOARD DISCUSSION AND/OR ACTION**
3. **On weekends we currently charge $600 for full casket burials, and $400 for cremations. Discuss and consider a motion to charge the same amount for burials/cremations scheduled for 2 PM or later during the week.**
4. **Discuss and consider motion to discontinue accepting cash payments and require services and contracts be paid for by check or money order.**
5. **Discuss and adopt motion to require that “Cremation burials require markers”.**
6. **Discuss the proposed Forest Policy (as distributed on to the board on Oct. 15), and move to adopt the policy.**
7. **Discuss and consider a motion to disallow horses in the cemetery or the use of horses during burials without the express approval of the manager. Provided further that the requestor sign a form agreeing (1) to accept financial liability for any and all damages, and (2) putting down a $200 clean-up deposit to be refunded if the requestor cleans up any mess the horses cause.**
8. **Discuss and consider a motion to allow the manager to use the district credit card if required by a vendor, and providing further that the credit card statement be presented for review by the board at each board meeting.**
9. **Discuss allowing up-right stones in Section L against the fence at a cost of $600.**

**Currently only pillow stones are allowed throughout Section L at a cost of $300.**

1. **Budget Transfer: $10,000, from “Improvement of Structures (current balance $25,230) to Maintenance of Structures to cover the cost of $3,000 cost of installing the drench shower/eye wash station, toilet & hot water heaters in shop, and $7,000 to replace what was originally budgeted in this account.**

**ADJOURN MEETING**

No further business the meeting will be duly adjourned. The next Board meeting will be held on January 21, 2021, starting at 6 PM, at the cemetery office, 4470 Oren Avenue, Corning.

*Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board and with advance notice given at the preceding meeting.*

*Posted 12/14/2020*