**NOTICE**

**REGULAR MEETING – CORNING CEMETERY DISTRICT**

**BOARD OF TRUSTEES – THURSDAY, DECEMBER 19, 2019 AT 6 PM**

CORNING CEMETERY DISTRICT, 4470 OREN AVENUE, CORNING

Chairman Dean Cofer; Vice Chair Shirley Townley; Trustee Doug Hatley, Trustee John Richards, Trustee Lorenzo Casia; and Clerk of the Board/Office Manager Wendy Pauling.

**AGENDA**

1. Call to Order at 6 PM, followed by Pledge of Allegiance.
2. Introduction of visitors and guests.
3. Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.
4. Public comment is limited to 3 minutes (not on agenda items).

**REPORTS**

1. **Board Secretary:**

Update on a number of issues of interest, including some items requiring possible advice/direction from the Board to the Office Manager.

1. **Chairman:**

**NEW BUSINESS – ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

1. Review fee schedules and possibly make several adjustments.

**ADJOURN MEETING**

No further business the meeting was duly adjourned. The next Board meeting will be held on January 16, 2020 at the cemetery office starting at 6 PM.

*Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board and with advance notice given at the preceding meeting.*

 *Posted 12/16/19*