

MEETING NOTICE

REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES THURSDAY JANUARY 16th, 2025 (3PM) AT THE DISTRICT OFFICE 4470 Oren Ave., Corning, Ca. 96021

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**

- 5. Consent Calendar**
 - A. Approval of Minutes, November 21, 2024
 - B. Approval of Vendor Payables: November & December 2024
 - C. Approval of Credit Card Purchases: Stmt. 11.2-12.2 & 12.3.24-1.2.2025
 - D. Approval of Banner Bank withdrawal for deposit to County: 10.30-11.23.24 (Chk# 1054) & 12.24-12.31.24 (Chk#1055)
 - E. Approval of Payroll: 11.27.24; 12.11.24; 12.24.24
 - F. Approval of Monthly Deposit: November & December
 - G. Affix signatures to Burial Rights

- 6. Information Items**
 - A. Manager Report
 1. Financials
 2. Burials
 3. Maintenance
 4. Purchases
 5. Status of disinterment

- 7. Board Chair and/or Board Members' Activity Reports**

- 8. Items for Board Discussion and/or Possible Action**
 - A. Appointment of Board Chair 2025.**
 - B. Consider approval of 23/24 FY audit.**
 - C. Consider revisions to staff vacation schedule.**
 - D. Consider approval of letter to DM Tech re: agreement composed by District legal counsel.**
 - E. Consider professional herbicide application, Higgins Pest & Weed.**
 - F. Consider price increases for 2025.**
 - G. Consider cancelling or rescheduling the February Board Meeting.**

- 9. Board Members' General Announcements and Comments**

This Agenda Posted: 12.13.25

Wendy Pauling
Clerk of the Board

Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 3 PM.