

## MEETING NOTICE

**REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES  
THURSDAY AUGUST 15<sup>th</sup>, 2024 (3PM) AT THE DISTRICT OFFICE  
4470 Oren Ave., Corning, Ca. 96021**

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**
  
- 5. Consent Calendar**
  - A. Approval of Minutes, July 18th, 2024
  - B. Approval of Vendor Payables: July 2024
  - C. Approval of Credit Card Purchases: 6.4-7.2.2024
  - D. Approval of Banner Bank withdrawal for deposit to County: 6.28-7.26.24 (chk. 1049)
  - E. Approval of Payroll: 47.24.24 &8.7.24
  - F. Affix signatures to Burial Rights
  
- 6. Information Items**
  - A. Manager Report
    1. Financials
    2. Burials
    3. Report on Maintenance & Projects
    4. Report on PCA Conference Aug. 1-2.
  
  - B. Board Chair and/or Board Members' Activity Reports
  
- 7. Items for Board Discussion and/or Possible Action**
  - A. Consider approval of demolition contract for storage shed with Keeling Construction.**
  - B. Consider approval of 24/25 Fiscal Year Budget.**
  - C. Consider Employee Handbook updates.**
  - D. Consider updates to Rules & Regulations**
  - E. Discuss "What to Expect" video and consider similar for CCD.**
  - F. Review & consider approval of article for publication announcing completion of new equipment building.**
  - G. Consider a date for ribbon cutting for new equipment building.**
  
- 8. Board Members' General Announcements and Comments**

This Agenda Posted: 8.12.24

Wendy Pauling  
Clerk of the Board

*Note: District Trustees shall hold regularly scheduled meetings on the 3<sup>rd</sup> Thursday of each month at the cemetery office starting at 3 PM.*