

MEETING NOTICE

REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES- THURSDAY,
MARCH 16th, 2023 (3PM) AT THE DISTRICT OFFICE

Chairman, Dean Cofer, Vice-Chair, Bob Hall, Trustees; Delores May, Sandy Sehorn, Gary Morgan and
General Manager/Clerk of the Board.

1. Call to Order at 3 PM followed by the pledge of allegiance to our country.
2. Introduction of visitors and guests.
3. Review and approve the following:
 - A. Approval of Minutes, Board Meeting February 16, 2023.
 - B. Vendor payables: February 2023.
 - C. Credit card purchases: February 2023.
 - D. Payroll: 12.27.22; 2.22.23; 3.8.23.
 - E. Banner Bank withdrawal check for county deposit: February.
 - F. Correspondence.
 - G. Affix Signatures to Burial Rights: February & March.
4. Public comment-limited to three minutes (not on agenda items.)

REPORTS

5. Cemetery Manager
 - A. Report: Burials for February.
 - B. Review & discuss financial reports.
 - C. Report scheduled meeting with Christy vault re: development of niches.
 - D. Report maintenance completed since February meeting.
 - E. Report status of hiring of Maintenance Worker II
6. Chairman Report

NEW BUSINESS-ITEMS FOR BOARD DISCUSSION AND OR ACTION

- A. Discussion regarding development of new burial lots and possibly designation of area for development.
- B. Consider adoption of proposed 'Financial Reserve Policy.'
- C. Consider adoption of proposed revised 'Procurement Policy.'
- D. Consider Curiel family request for bench setting outside of board designated guideline.
- E. Consider benefit offering of Simple IRA or Roth IRA with 1 % to 3% employer contribution for CCD staff through ADP or Edward Jones.
- F. Consider special meeting for Brown Act & Board Etiquette Webinar: April 7th at 9:30-11:30 at district office.
- G. Review price list comparisons and consider price increases.
7. Recess to closed Session

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

 - A. Case Review/Planning.
 - B. Public employee performance evaluation: District Manager; Maintenance Worker I

No further business the meeting will be duly adjourned. The next Board meeting will be held on April 20th, 2023, starting at 3 PM at the cemetery office, 4470 Oren Avenue, Corning.

Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 3 PM. Occasionally (due to holidays or other reasons) meeting may be changed by majority vote of the Board and with advance notice given at the preceding meeting.

Posted: 3.13.2023