

MEETING NOTICE

REGULAR MEETING – CORNING CEMETERY BOARD OF TRUSTEES **THURSDAY, SEPTEMBER 16, 2021** **CORNING CEMETERY DISTRICT, 4470 OREN AVENUE, CORNING**

Chairman Dean Cofer, Vice Chair John Richards, Trustees Delores May, Sandy Sehorn and Robert Snow, plus Wendy Pauling, General Manager/Clerk of the Board.

AGENDA

1. Call to order at 6 PM, followed by the Pledge of Allegiance.
2. Introduction of visitors and guests.
3. Review and approve minutes, warrants, correspondence, and affix signatures on certificates of burial rights.
4. Public comment is limited to 3 minutes (not on agenda items).

REPORTS

1. General Manager.
2. Chairman

NEW BUSINESS – ITEMS FOR BOARD DISCUSSION AND/OR ACTION

1. Consider approval of the purchase of a John Deere compact tractor with backhoe and loader/bucket attachments.
2. Consider approval of the purchase a used pickup, and then modify it by adding a dump bed.
3. Review and consider approval of bids to replace electrical panel in pump house.
4. Review and consider bid from Auditor for fiscal year end 2021, 2022 and 2023.
5. Discuss and possible approval of a resolution to add Workers Compensation coverage to volunteers and board members.
6. Discuss and consider updated job description and pay raise for Administration Assistant.
7. Discuss and consider sizes of upright headstones permitted in Sections A, B, C and D.
8. Consider restricting the number of folding chairs, provided at no charge by the cemetery at services to a total of either ten or fifteen; and assess a monetary charge for each ten chairs thereafter up to a maximum of 30.
9. Discuss and consider a policy on rose bush/flower removal.
10. Discuss and consider adoption of Staff COVID Policy.

The next Board meeting will be held on October 21, 2021, starting at 6 PM, at the cemetery office, 4470 Oren Avenue, Corning.

Note: District Trustees hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board (with advance notice given at the preceding meeting – unless and emergency arises).