**NOTICE**

REGULAR MEETING – CORNING CEMETERY DISTRICT

BOARD OF TRUSTEES – THURSDAY, JUNE 20, 2019 AT 6 PM

CORNING CEMETERY DISTRICT, 4470 OREN AVENUE, CORNING

Chairman Dean Cofer; Vice Chair Shirley Townley; Trustee Lorenzo Casia; Trustee Doug Hatley; Trustee John Richards; and Clerk of the Board/Office Manager Wendy Pauling.

**AGENDA**

1. Call to Order at 6 PM, followed by Pledge of Allegiance.
2. Introduction of visitors and guests.
3. Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.
4. Public comment is limited to 3 minutes (not on agenda items).

**REPORTS**

1. Board Secretary – updates on various issues (including status of Employee Manual, safety issues requiring correction, etcetera).
2. Chairman’s Update regarding the current status of the district.

**NEW BUSINESS – ITEMS FOR BOARD DISCUSSION AND/OR ACTION**

1. NO NEW BUSINESS SCHEDULED TO COME BEFORE THE BOARD.

**CLOSED BOARD SESSION – PERSONNEL.** Board will report out action taken, if any, following the closed session.

**ADJOURN MEETING**

The next Board meeting will be held on July 18, 2019 at the cemetery office starting at 6 PM.

*Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 6 PM. Occasionally (due to holidays or other reasons) meetings may be changed by majority vote of the Board and with advance notice given at the preceding meeting.*