**NOTICE**

REGULAR MEETING – CORNING CEMETERY DISTRICT

BOARD OF TRUSTEES – THURSDAY, FEBRUARY 21, 2019 AT 6 PM

CORNING CEMETERY DISTRICT, 4470 OREN AVENUE, CORNING

Chairman Dean Cofer; Vice Chair Shirley Townley; Trustee Lorenzo Casia; Trustee Doug Hatley; Trustee John Richards; and Clerk of the Board/Bookkeeper Wendy Pauling.

**AGENDA**

1. Call to Order at 6 PM, followed by Pledge of Allegiance.
2. Introduction of visitors and guests.
3. Review & Approve Minutes, Warrants, Correspondence, and Affix Signatures on Certificates of Burial Rights.
4. Public comment is limited to 3 minutes (not on agenda items).

**REPORTS**

1. Board Secretary – reports on recent internments, safety meetings, other.
2. Our guest speaker from Golden West Risk Management (Betsey Downey) is here to explain the reason for maintaining hazard logs.
3. Chairman’s Update regarding the current status of the district along with ongoing plans for the district.

NEW BUSINESS – ITEMS FOR BOARD DISCUSSION AND/OR ACTION

1. Discussion of and request approval for promotion of Bookkeeper Wendy Pulling to the position of Office Manager with an increase of pay to $15.50 per hour.
2. Discuss needed repairs to the golf cart and request approval of parts/repairs estimated to be at least $720 - $820.

**ADJOURN MEETING**

The next Board meeting will be held on March 21, 2019, at the cemetery office starting at 6 PM.

*Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office staring at 6 PM. Occasionally meetings may be changed (due to holidays of other reasons) by majority vote of the Board and with advance notice given at the preceding meeting.*