

MEETING NOTICE

REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES THURSDAY NOVEMBER 16th (3PM) AT THE DISTRICT OFFICE 4470 Oren Ave., Corning, Ca. 96021

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m. - 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**

- 5. Consent Calendar**
 - A. Approval of Minutes: Special Meeting Friday, November 3rd.
 - B. Approval of Vendor Payables: October Vendor Payables approved at Special Meeting, Friday November 3rd.
 - C. Approval of Credit Card Purchases: Statement: 10.3 - 11.1.23
 - D. Approval of Banner Bank withdrawal for deposit to County: No withdrawal since last board meeting.
 - E. Approval of Payroll: 11.1.2023; 11.15.2023.
 - F. Affix signatures to Burial Rights.

- G. Information Items**
 - A. Manager Report
 1. CAPC Area Meeting & GSRMA Meetings
 2. Investment & deposit of public funds
 3. District email account hacked

 - B. Board Chair and/or Board Members' Activity Reports

- 6. Recess to Closed Session – Case Review/Planning**

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

- 7. Items for Board Discussion and/or Possible Action**
 - A. Discussion with Rick Wood, Finance & Administration Director, CSDA & Vanessa Ryan, California Bank of Commerce regarding deposit and investment of public funds.**
 - B. Consider updating Endowment Fees to 2024 requirements.**
 - C. Consider proposed updates to Rules & Regulations.**
 - D. Consider Christmas bonus for CCD staff.**

- E. Consider authorization of \$200 to be charged on District Credit Card for staff Christmas dinner.**
- F. Consider approval of “Notice of Encroachment” to neighboring properties.**
- G. Consider approval of a customer headstone in Forest.**

8. Board Members’ General Announcements and Comments

This Agenda Posted 11.13.2023

Wendy Pauling
Clerk of the Board

Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 3 PM.