

MEETING NOTICE

REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES THURSDAY JULY 20 (3PM) AT THE DISTRICT OFFICE 4470 Oren Ave., Corning, Ca. 96021

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**

5. Consent Calendar

- a. Approval of Minutes, Board Meeting June 15th, 2023.
- b. Approval of Vendor Payables: June 2023.
- c. Approval of Credit Card Purchases: June 2023.
- d. Approval of Payroll: 6.4.23; 6.11.23; 6.25.23; 6.18.23; 6.14.23; 6.28.23
- e. Approval of Banner Bank withdrawal for deposit to County: June 2023.
- f. Affix signatures to Burial Rights

6. Information Items

- A. Manager Report
 1. Report burials for June.
 2. Financial reports June.
 3. Maintenance schedule and completed maintenance since November board meeting.
 - a. Cal Fire maintenance & headstone straightening 7.10; 7.11; 7.17.
 - b. Temp. Worker assisting with pruning, grave cleaning & headstone setting.
 4. Location of electrical lines \$700 -R.W. Electric
 5. Retained attorney, Martin de los Angeles with BB&K.
- B. Board Chair and/or Board Members' Activity Reports
 1. Report on developments regarding replacement of fountain in Forest.

Items for Board Discussion and/or Possible Action

- A. Discuss and possibly approve proposed 2023/2024 fiscal year budget.
- B. Discuss and possibly approve an ancillary benefit offering for district staff.
- C. Pay remaining balance, up to \$45,000, on Bobcat with funds held in "Designation General"-account: 301200.
- D. Discuss possible change order(s) to the Bobcat E42 purchase or potential downsize of model to Bobcat E35.
- E. Consider authorizing District Manager's attendance at the CAPC Annual Educational Seminar & Area Meeting in Sacramento October 5th-7th.
- F. Discuss strategic planning and development.

C. Recess to Closed Session

With respect to every item of business to be discussed in closed session pursuant to Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: Administrative Assistant.

D. Board Members' General Announcements and Comments

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

This Agenda Posted: 7.17.23

Wendy Pauling
Clerk of the Board

Note: District Trustees shall hold regularly scheduled meetings on the 3rd Thursday of each month at the cemetery office starting at 3 PM.