

## MEETING NOTICE

### **REGULAR MEETING-CORNING CEMETERY DISTRICT BOARD OF TRUSTEES THURSDAY, JUNE 15<sup>th</sup> (3PM) AT THE DISTRICT OFFICE 4470 Oren Ave., Corning, Ca. 96021**

This agenda has been posted at least 72 hours prior to the regular meeting of the Board of Corning Cemetery District in accordance with the Ralph M. Brown Act. Documents utilized by the Board at this meeting are available for review at the agency's main office located at the above reference address. Office hours are 8 a.m.- 4 p.m.

- 1. Call to Order at 3 PM followed by the pledge of allegiance to our country.**
- 2. Roll Call for the Board**
- 3. Introduction of visitors and guests.**
- 4. Public comment on any agenda item -Open or Closed**
  
- 5. Consent Calendar**
  - A. Approval of Minutes, Board Meeting: May 18, 2023, & Special Meeting April 2023
  - B. Approval of Vendor Payables: May 2023
  - C. Approval of Credit Card Purchases: No Statement for Approval.
  - D. Approval of Payroll:5.17.23; 5.31.23
  - E. Approval of Banner Bank withdrawal for deposit to County: May 2023
  - F. Affix signatures to Burial Rights
  
- 6. Information Items**
  - A. Manager Report
    1. Burials: May 2023
    2. Financial Reports
    3. Maintenance schedule and completed maintenance since May board meeting.
    4. Report on Memorial Day gathering.
    5. Release of new Maintenance Worker I.
    6. Report results of county inspection of district property boundary.
    7. Report transfer of funds to Economic Uncertainty Reserve.
    8. Announce PCA Seminar, Grass Valley, Aug. 10<sup>th</sup> & 11<sup>th</sup>.
  
  - B. Board Chair and/or Board Members' Activity Reports

#### **Items for Board Discussion and/or Possible Action**

- A. Discuss Strategic/Master Planning- Virtual Meeting with Richard Cook, Lee's and Associates.
- B. Discuss and possibly approve 2021/2022 Audit.
- C. Review and possibly approve Disinterment Fee Schedule.
- D. Discuss plans/options for replacement of fountain in Forest.
- E. Review leasing options and possibly approve a lease purchase for Bobcat E42
- F. Consider retaining new legal counsel.
- G. Consider purchase of extended warranty on 2019 Kawasaki Mule SX.
- H. Discuss 2022/2023 Budget projections.
- I. Consider approval of budget transfers to cover budget shortfalls in the following accounts:
  - a. \$1,400. from acct. 53180- "Maint. Of Structures Improvement of Grounds" to 53291- "Transportation Expense"
  - b. \$3,200. from 53180-Maint. Of Structures Improvement of Grounds to 53270- Small Tools and Instruments.

#### **C. Board Members' General Announcements and Comments**

This Agenda Posted \_\_\_\_\_

Wendy Pauling  
Clerk of the Board

*Note: District Trustees shall hold regularly scheduled meetings on the 3<sup>rd</sup> Thursday of each month at the cemetery office starting at 3 PM.*